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To: Presidents of National Societies  
National Delegates

cc: Secretary Generals  
Offices of National Societies

Rolle, 3 September 2018

## EFORT FORA – APPLICATIONS FOR 2019

Dear Presidents, Secretary Generals and National Delegates,

EFORT is pleased to open for application its usual **ten** EFORT Fora during your national congresses in 2019 and takes this opportunity to invite you to apply **before 30 September 2018**.

This year we would like to encourage fora on topics related to the field of Orthopaedic trauma. Although sessions in this field are less commonly suggested, they attract a large audience and this is an excellent opportunity to share expertise in a field that impacts on the healthcare system of all countries.

An EFORT Forum is a special symposium on a controversial or rapidly evolving topic. For your inspiration, please find below a list of the EFORT Fora organised in Europe over the last four years. As a rule, we look to include 2-3 national and 1-2 EFORT supported European speakers in each Forum (no speakers from outside Europe will be supported by EFORT). The session should preferably appear as a plenary session on the day of the official opening of the national congress, or the following day.

The topic should be chosen in agreement with the President of the National Congress and EFORT. The national society organising the Forum should appoint a local organiser who will be responsible for the scientific programme and the session organisation, collaborating with the Chairman of the EFORT Fora Committee, Professor George Macheras, and the EFORT Head Office through Susan Davenport ([fora@efort.org](mailto:fora@efort.org)).

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It is mandatory that all lectures in the EFORT Fora shall be in English. All presentations and hand-outs must also be in English. Simultaneous translations may be provided by the congress organisation if necessary.

EFORT is responsible for the travel expenses of the European speakers from their base to the airport closest to the congress venue, according to our guidelines and in coordination with the local organiser. EFORT coordinates the European speaker's flights. The local organiser will be responsible for contacting the European speakers and organising their transfers within the host country. The national society is also responsible for organising and covering the hotel expenses, for the duration of the congress, for all speakers. The society should formally invite the speakers to the congress and to all social events.

In order to ensure smooth organisation and a high quality scientific programme I would like to request that the overall topic and the timetable (date, starting and end time) is communicated to EFORT at least 6 months before the Forum.

#### EFORT FORA 2013-2018

Country	2013	2014	2015	2016	2017	2018
Austria	✓	x	x	x	x	x
Belarus	x	✓	x	x	x	x
Belgium	x	x	x	✓	x	x
Bosnia & Herzegovina	x	x	x	x	x	✓
Bulgaria	x	x	x	✓	x	✓
Croatia	x	x	✓	x	✓	x
Cyprus	✓	✓	✓	✓	✓	x
Denmark	x	x	x	x	x	✓
Estonia	✓	x	x	x	x	✓
France	✓	✓	x	x	✓	x
Germany	x	x	✓	x	✓	x
Greece	✓	✓	✓	✓	✓	✓
Hungary	✓	x	x	x	x	✓
Italy	✓	✓	✓	✓	✓	✓
Kosovo	x	x	✓	x	x	x
Lithuania	x	✓	x	✓	x	✓
Macedonia	x	x	x	x	x	✓
Netherlands	x	x	x	x	✓	x
Poland	x	✓	x	✓	x	x
Portugal	✓	✓	✓	✓	✓	✓
Romania	✓	x	✓	x	✓	x
Serbia	x	✓	x	✓	x	x
Spain	✓	✓	✓	✓	✓	✓
Switzerland	✓	x	x	x	x	x
Turkey	✓	x	✓	✓	✓	x

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I take this opportunity to invite you to apply to organise an EFORT Forum during your national congress in the year 2019. Kindly complete the attached application and return it to [fora@efort.org](mailto:fora@efort.org) by no later than **30 September 2019**. Your application will be evaluated and the outcome will be communicated to you in October.

If you have any questions please do not hesitate to contact either myself or [fora@efort.org](mailto:fora@efort.org) for any further information.

I look forward to hearing from you.

Yours sincerely,

**Professor George Macheras**  
Chairman Fora Committee  
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[george.macheras@efort.org](mailto:george.macheras@efort.org)  
[fora@efort.org](mailto:fora@efort.org)

**Enclosures:** Guidelines to hold an EFORT Forum  
Application form to hold an EFORT Forum  
Application form for Programme of EFORT Forum

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